How to adjust the Input Volume (Gain) of the Microphone

Open the System Preferences

| Ś | Finder | File | Edit | View | Go | ٧ |
|----------------|-----------|----------|------|------|----|---|
| About This Mac | | | | | | |
| Sy | stem Pref | 1 update | | | | |
| Ar | on Store | 2 upda | ates | | | |

Click on the icon for Sound preferences



Adjust the Input volume slider as you talk at a normal volume and watch the Input level. Adjust the slider so that while speaking at a normal volume you see the ovals of the input level fill in to the halfway point. If the ovals fill in past the halfway point while talking at a normal volume then move the slider to the left. If you don't

Click on the Input tab

| | Sound | Q Search |
|--------------------------------|-------------------------------|--------------|
| Select a device for sound in | Sound Effects Output Input | |
| Name | Туре | |
| Internal Microphone | Built-in | |
| | | |
| Settings for the selected devi | ce: | |
| Input volume: | | ₽ |
| Input level: | | |
| | ✓ Use ambient noise reduction | |
| Output volume: | Show volume in menu bar | ■())) ■ Mute |

see many ovals filling in then move the slider to the right.